

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 24 November 2020 at 8:30am

Present

Allison Mills (AM)	Chairperson (Nhulunbuy Corporation)
Melissa Cruickshank (MC)	Rio Tinto (RT) Gove Operations
Jim Rogers (JR)	NT Government (NTG) Representative
Christine Arnold (CA)	Member
Megan Niven (MN)	Member
Lance Thomas (LT) Video	NC Manager – Strategic of Infrastructure
Dwuwalpi Marika (DM)	Rirratjingu Aboriginal Corporation Representative
Mandy Crow (MC) Phone	Member
Lynne Walker (LW)	Member
Michael Rogers (MR)	Community Engagement Facilitator Guest Speaker
Stacie Irving (SI)	Secretary

1. Apologies

Michael Yunupingu (MY) Gumatj Aboriginal Corporation Representative

2. Conflict of Interest

None Recorded

3. Confirmation of Minutes – 27 October 2020

4.
Moved: CA
Seconded MN
Carried 7/0

5. Business Arising from Minutes

It was resolved that the following from the **Action List** were updated (see *Action List October 2020*).

45/18: Industrial Estate Signage – AM noted that the action is still a work in progress and some fine tuning of this project is still needed to complete by the end of 2020 - *Review December 2020*.

57/19 Pedestrian Crossing on Chesterfield Circuit – AM updated board members that these works have been placed on hold as potential project for 2021. - *Review January 2020*

66/19 Develop media protocol – AM to schedule test of protocol with procedure - *Review December 2020*

82/20 – Home Trading and Mobile Trading Policies – Review of these policies is a work in progress NC are looking into other similar policies that councils have to help with the review process. - *Review December 2020*.

It was resolved that the following be added to the **Action List** were updated (see *Action List November 2020*).

Secretary:
Date:

Chairperson:
Date:

85/20 – *Town Centre General Safety Concerns* – Lighting at the front of old Post Office has been replaced with LED lighting. Manager of strategic Infrastructure investigating installation of extra lighting around the grassed area located from old post office to walkway from Westal Street to Woolworths. - *Review December 2020.*

6. Correspondence

In

Community Assistance Grant Application – *The Combined Churches of Gove*

Documents Tabled were:

- Community Assistance Grant Application Form
- Insurance Certificate of Currency

It was resolved that:

Town Board members support the application for Community Assistance Grant funds from the combined churches of Gove for the purchase of decorations, donation to Community Radio station and refreshments for volunteers during the Christmas carols event.

Moved: CA

Seconded: MC

Carried 7/0

Community Assistance Grant Application – *Halloween @ the Garlands*

Documents Tabled were:

- Community Assistance Grant Application Form
- Insurance Certificate of Currency

It was resolved that:

Town Board members noted that in the future the application for community assistance for this event will only be supported if it is submitted at least two months prior to the event as stated in the Nhulunbuy Corporation Community Assistance Policy in saying that they support the application for Community Assistance Grant funds from Len Garland for the purchase of decorations, electrical leads and lollies and refreshments for children attending the event.

Moved: LW

Seconded: CA

Carried 7/0

Application for Home Trading – *Living Holistically*

Documents Tabled were:

- Home Trading Application Form
- NC Home Trading Assessment Form
- Certification of Training
- Correspondence regarding YBE(2) approval
- Detailed Plans of property
- Insurance Certificate of Currency
- Email Correspondence outlining registration of Association and services provided.

It was resolved that:

Town Board members support the application from Living Holistically for home trading permit in principle, conditional to there being a COVID Safety Plan supplied, and approved trading times to be adhered to.

Moved: LW

Seconded: CA

Carried 7/0

Application for Mobile Trading – Street Eats NT

Documents Tabled were:

- Mobile Trading Application Form
- NC Mobile Trading Assessment Form
- Attachments regarding trading location requests
- Pictures of food van to be purchased.
- Details of application for Food registration in progress
- Correspondence regarding Golf Cleaning Company landlords approval
- Insurance Certificate of Currency
- Email Correspondence outlining possible menu to be sold.

It was resolved that:

Town Board members support the application from Street Eats NT for Mobile trading permit in principle, with the following conditions:

- There being a Registration of Food business from NTG and COVID Safety Plan supplied.
- MVR Documentation and electrical certificate of compliance supplied.
- Provision of additional Waste Disposal at all locations
- The following approved trading times to be adhered to:
 - Franklyn Street Carpark Thursday, Friday & Saturdays 11:30pm till 3am for a period of one-month trial and check of sufficient lighting by NC
 - Lot 159 – No trading due to school hours and volume of traffic
 - Lions Park – 4pm – 9pm unless another mobile trader or service provider is trading from Lions Park, NC to advise.
 - Hindle Ovals Friday, Saturday & Sunday 9am – 7pm subject to approvals from event holders or clubs and sporting groups using Hindle Ovals during these times. If sporting events or other events are being conducted, you will need to seek their permission to service these areas.
- NC will monitor waste disposal and anti-social behaviours associated with mobile traders' hours.

Moved: LW

Seconded: CA

Carried 7/0

Letter from Arnhem Coast Cleanup Plastic at the Community Markets

AM to draft a letter on behalf of Town Board in response stating that whilst NC note the importance of this issue, our current focus is on implementing COVID safety practices in line with the Northern Territory Government. NC are keen on progressing the plastic free markets initiative in 2021.

Letter from Miwatj Health – Preventative measures for safe sexual health in our communities.

AM will approach NTG Department of Health regarding recommended locations and vending machines to be installed in Nhulunbuy.

Out

Letter of Support in response – Residents concerns regarding Pedestrian Crossing Chesterfield Circuit

7. Monthly Ops Report October 2020

No further comments noted regarding operations report.

8. For Decision – Repurposing Concrete Pads

It was resolved that:

Town Board members support the recommendation as follows:

That the Nhulunbuy Youth Council repurpose the concrete at Raintree and Pandanus Close with basketball backboards to be made available to young people of Nhulunbuy.

Moved: LW

Seconded: MN

Carried 7/0

9. General Business

Australia Day Awards

- NC Community Engagement Facilitator MR presented to the Town Board the 2021 Australia Day Awards Nomination Form with the two additional categories of Local Hero and Senior Citizen of the Year awards added in 2021.
- Town Board members asked that all nominees for each award be recognised in the 2021 process and announced at the awards ceremony on 26 January 2021.

Liquor Permit Review

The consultant, Dr Ian Crundall is in Nhulunbuy between 16th November to the 20th November 2020. Several consultations are being held throughout this time.

The survey is to be released next week which will be distributed throughout Yirrkala, Gunyangara and Nhulunbuy via various outlets, survey monkey and hard copies made available. Interview type meetings will be conducted to help collect data in community areas.

Request from SCOPE Building

Town Board have received a request from SCOPE Building company to extend working hours to seven days a week 7am – 7pm.

RTA to consult with tenants and Gove House regarding this request. RTA to view SCOPE traffic management plan.

NC Infrastructure team have asked that heavy vehicles only travel into town with one trailer at a time to avoid safety concerns and damage to our infrastructure.

Rirratjingu Representative

AM requested support from Town Board members for Rirratjingu to appoint a proxy to attend Town Board meetings on behalf of DM due to current over commitment with EARC and Miwatj Health.

Airport Security Screening

AM updated Town Board Members on the mid-year recategorization of Airports conducted by the Department of Home Affairs.
Home Affairs determined through their risk assessment that Gove Airport could discontinue screening.
FAQ document and social media communications were distributed last week to the community.
Town Board Members also requested a letter drafted to Home Affairs regarding feedback from the community.

DCM Update

- JR updated board members that the existing remote outbreak plan will be combined and used alongside an urban outbreak plan for COVID-19 and works have determined that the remote plan how these would be applied as a combination to Nhulunbuy Town and remote communities. A full draft of this plan should be finished soon and sent to key stakeholders for feedback.
- Regional cyclone plan has been reviewed during auditing of Nhulunbuy cyclone shelters capacity in the existing strong building is for only 300 people. The review has highlighted a need for larger scale shelter to be constructed in Nhulunbuy region. This will be a project for 2021.

RTA Update

- COVID controls have been increased including reinvigoration of social distancing and hygiene campaigns.
- External screening of charter flights has increased.
- RTA end of year events have been cancelled due to increased risks with larger gatherings.
- COVID cash dedicated funding open to community groups helping with recovery and resilience.
- Changes to RTA management team with a joint manager to be appointed to manage Weipa and Gove Operations.

Other Business

Community Feedback from Elected members

4C's Renovation almost complete – LW updated the Town Board that the major renovations undertaken with grant funding had reached completion due exceptional project management efforts from Peter Cox and the services two workers from Datjala work camp for two days every week on site. Licencing arrangements will be reviewed with NT licencing and events will commence after these arrangements are finalised.

Liquor supply concerns – DM raised concerns from traditional owners regarding reducing the amount of take away alcohol that can be purchased and the strong beer still being available to

purchase along with the possibility of increased social problems during the Christmas period being linked to excessive alcohol consumption.

There being no further business, the Chairperson declared the meeting closed at 10:25am.

Next meeting: Monday 14 December 2020, commencing 10:30am.