

**Nhulunbuy Town Board**  
 Minutes of the Ordinary Meeting  
 Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory  
 Tuesday 22<sup>nd</sup> February 2022 at 8:40am

**1. Present**

Max Duncan (MD)	Chairperson (Nhulunbuy Corporation)
Jim Rogers (CM)	NT Government (NTG) Representative
Vicky Blackler (VB)	Rio Tinto (RT) Gove Operations
Linda Alexander (LA)	Member (Phone)
Megan Niven (MN)	Member
Stacie Irving (SI)	Secretary

**2. Apologies**

Lynne Walker (LW)	Member
Christine Arnold (CA)	Member
Michael Yunupingu (MY)	Gumatj Aboriginal Corporation Representative
Jay Marika (DM)	Rirratjingu Aboriginal Corporation Representative

**3. Conflict of Interest**

None Recorded

**4. Confirmation of Minutes – 27 January 2022**

**Moved:** JR  
**Seconded:** VB  
*Carried 5/0*

**5. Business Arising from Minutes**

It was noted that the following from the **Action List** were updated (see *Action List January 2022*).

*45/18: Industrial Estate Signage* – MD spoke to the signage being well underway with 21 businesses willing to participate. Subject to wet season restrictions installation of the signage may not be possible until second quarter 2022. - *Review March 2022*.

*57/19 Pedestrian Crossing on Chesterfield Circuit* – MD noted proposed pedestrian crossing costs would be upwards of \$100K. Funds are allocated in the budget for road works but due to COVID we are experiencing issues with mobilisation of work crews. It is possible that these funds could contribute to along with grant funding to the pedestrian crossing works. - *Review February 2022*

*88/21 – Fencing Query on Policy and Practice* – MD noted the revision of the policy will be presented to the Board of Directors for approval in February meeting. – *Review March 2022*.

*98/21 – TO Reps on Town Board* – CEO to correspond with Gumatj Aboriginal Corporation and Rirratjingu Aboriginal Corporation regarding an update on suitable representatives from both organisations to attend Town Board meetings regularly and requested review date be updated to March 2022. Work in progress – *March 2022*.

Secretary: Stacie Irving  
 Date: 06 April 2022

Maxwell Duncan  
 Chairperson:  
 Date: 06 April 2022

*106/21 – Missing Curb on Fusina Close – Works have been finalised and were due to commence 10 February 2022 but have been delayed due to contractors being engaged in the community. – Review March 2022.*

*110/22 – Letter of Support for Proposed Cyclone Shelter / Multi-Purpose facility – MD to draft a letter of support as Chairperson on behalf of the Nhulunbuy Town Board to assist with BBR Grant Submission due 10 February 2022. – Completed February 2022.*

## **6. Correspondence - In**

### **Email from Resident regarding speeding vehicles Banyan Road.**

NC sent correspondence to acting OIC NT Police Nhulunbuy (see correspondence out). A response was received and tabled stating that additional patrols were performed in the areas of Leach Road and the back track at Nhulunbuy South immediately after Town Boards' correspondence was received. SS McMahon also suggested the introduction of electronic speed signs could be pertinent as their installation 'was a fantastic deterrent for traffic offending.

### **Application for Home Trading Permit – Azalea & Co**

#### **Documents Tabled were:**

- Home Trading Application Form
- Home Trading Application Assessment
- NTG Registration of a Food Business
- COVID safety Plan
- Insurance Certificate of Currency
- Business Plan
- Letter of permission from Landlord to conduct Home Trading Business
- Plan of storage area used at the property

#### **It was resolved that:**

Town Board members support the application for Home Trading Permit for outdoor picnic event business Azalea & Co in principle subject to letters of support being received from Dhimurru Aboriginal Corporation and permits from Northern Land Council.

**Moved:** VB

**Seconded:** JR

*Carried 5/0*

## **7. Correspondence – Out**

**Letter of Support: Home Trading Permit – That Hair Room**

**Letter of Support: Home Trading Permit – Sweet Tastes of Arnhem**

**Letter of Support: Home Trading Permit – Sweet Dreams Solutions**

**Letter of Support: Home Trading Permit – Upwards Tutorial Services**

Secretary:

*Stacie Irving*

Date: 06 April 2022

Chairperson:

*Maxwell Duncan*

Date: 06 April 2022

## 8. Monthly Ops Report January 2022

Items referenced regarding operations report.

- **Sewer & Water Infrastructure Proposed Works** – water and sewerage infrastructure upcoming works – MD to conduct video information session at Town Board meeting March 2022.
- **Animal management By-Laws Community Engagement** – MD will conduct a meeting with NTG representative and present changes, once accepted by NTG, the final animal management bylaws will be presented to community for information.
- **Town Centre Revitalisation Project** – Board members inquired whether town centre revitalisation project committee will reconvene. Discussion around proposed ideas put forward in 2021 for inclusion in the project such as water feature in Town Centre, lighting in significant size trees and relocation of the taxi rank from Westal Street.

### It was resolved that:

Town Board members accept the Operations Report January 2022 with no further items referenced.

**Moved:** VB

**Seconded:** MN

*Carried 5/0*

## 9. General Business

### **For Decision: Community Assistance Policy Review.**

MD stated the two changes to the existing policy were as follows:

- a) the noting in the purpose of the policy (ref: Section 1.) the functions of the Nhulunbuy Corporation under its articles of association and role under S355(2) of the Local Government Act 2019 (Northern Territory).
- b) Confirm the rounds of funding are open for 12 Months.

### It was resolved that:

Town Board members accept the Community Assistance Policy with no further changes and agree to present to Nhulunbuy Corporation Board of Directors for approval in February meeting.

**Moved:** VB

**Seconded:** JR

*Carried 5/0*

**Nhulunbuy Cyclone Shelter / Multi- Purpose Facility Grant Application** – The submission for the Building Better Regions Grants funding program is included for board members information, NC would like to formally thank the Department of Chief Minister and Cabinet for their help with the grant application. MD noted that the project is contingent on a number of matters namely commonwealth funding approvals, support from Nhulunbuy Christian College and conditional RTA funding.

### **For Noting: Memo to NC staff regarding Enterprise Agreement.**

No further comments.

Secretary: Stacie Irving  
Date: 06 April 2022

Chairperson: Maxwell Duncan  
Date: 06 April 2022

**NTG Update – Jim Rogers**

**Small Disaster Resilience Grants Process**– Available for investments up to \$150K with some level of in-kind support or cash contribution.

**Territory Business Centre** – Located in office space on Westal Street which will include licencing functions such as liquor licencing through Department of Industry Tourism and Trade. Business support people and business programs people.

**Nhulunbuy Cyclone Shelter Project** – DCM would like to thank the Nhulunbuy Corporation for it's support for the cyclone shelter bid to the Commonwealth Building Better Regions Fund NTG contribution is \$5 Million contingent on approval of the Commonwealth \$10 Million funding.

Arnhem Club Development Application –MD noted NC had received information regarding detailed work ongoing on the development application, but no development application has been received yet.

**RTA Update – Vicki Blackler**

VB noted recent resignation of General Manager of Operations and the appointment of Steve Dunstone residing in Gove. It was also noted that both COVID-19 and recent significant passing in nearby communities have had a significant impact on RTA operations.

**Feedback from Elected Members**

- LA noted vacant land at the top end of Isal Street (Nhulunbuy South) which is quite overgrown and hasn't been mown for a significant length of time resulting in increased snake activity in the area.  
In addition, there is a large boat parked on the vacant land that has been there for approximately 2 months which inhibits the rubbish truck performing necessary U-turns on the vacant land on rubbish collection days.  
NC to conduct an inspection, and determine, if possible, the ownership of the boat in situ and responsibility of maintenance of the vacant land.
- MN thanked the NC Infrastructure for their help attending recent major sewer issue in Klyn Circuit, responding, and rectifying the issue in an exceptionally timely manner.
- MN also mentioned more abandoned vehicles in industrial estate and vacant blocks around town.
- Information received from a resident stating the inappropriate use of a recreational building in Enalu Street, previously an indoor cricket centre now being used as residential accommodation.
- Street lighting out in areas around town such as Whitewood Circuit, Sinclair Street, Wolsey Circuit and Nhulunbuy South. VB stated RTA are undertaking an audit of street lighting.

There being no further business, the Chairperson declared the meeting closed at 9:35am.

Next meeting: Tuesday 29 March 2022, commencing 8:30am.

Secretary:  
Date: 06 April 2022

*Stacie Irving*

Chairperson:  
Date: 06 April 2022

*Maxwell Duncan*