

Nhulunbuy Town Board
 Minutes of the Ordinary Meeting
 Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
 Tuesday 21st June 2022 at 8:45am

1. Present

Max Duncan (MD)	Chairperson (Nhulunbuy Corporation)
Jim Rogers (JR)	NT Government (NTG) Representative
Linda Alexander (LA)	Member
Lynne Walker (LW)	Member
Megan Niven (MN)	Member
Stacie Irving (SI)	Secretary

2. Apologies

Vicky Blackler (VB)	Rio Tinto (RTA) Gove Operations
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3. Conflict of Interest

LW noted a possible conflict of interest with the Community Assistance Grant Application from Gove Arts Theatre.

4. Confirmation of Minutes – 24 May 2022

Moved: MN
Seconded: LW
Carried 5/0

5. Business Arising from Minutes

It was noted that the following from the **Action List** were updated (see *Action List May 2022*).

45/18: Industrial Estate Signage – MD stated Installation has commenced; footings have been excavated in preparation for pour of concrete and final installation of signage. MD to contact business owners upon completion of installation. - *Review June 2022*.

57/19 Pedestrian Crossing on Chesterfield Circuit – MD noted further discussions with Nhulunbuy Primary School, a proposal will be presented to the BOD with a view to funding inclusion in the NC July budget review 2022. The review date for the action to be updated to August to allow time to present to Board of Directors for decision - *Review August 2022*

98/21 – TO Reps on Town Board – Gumatj Aboriginal Corporation have had discussions and have a representative in line. Rirratjingu Aboriginal Corporation are still considering who may represent their organisation. Despite discussions with both Gumatj Aboriginal Corporation and Rirratjingu Aboriginal Corporation regarding an update on suitable representatives from both organisations to attend Town Board meetings regularly there has been no further movement thus far. Work in progress – *Review July 2022*.

111/22 – Recycling Storage in Wet Season – MD communicated with local contractor (NEAL) regarding the requirements for undercover area within the recycling area at NC laydown yard. MD to provide update in August meeting. – *Review August 2022*.

6. Correspondence - In

Secretary: *Stacie Irving*
 Date: 27 September 2022

Chairperson: *Maxwell Duncan*
 Date: 28 September 2022

Application for Community Assistance Grant – Runners North Club**Documents Tabled were:**

- Community Assistance Application Form
- St John Ambulance Support Forms
- Insurance Certificate of Currency

It was resolved that:

Town Board members support the application from Runners North Club for Community Assistance Grant Program to run the half marathon event in principle, subject to the provision to Nhulunbuy Corporation a detailed outline of the event income and expenditure and to be sent for board members' decision out of session.

Moved: LW

Seconded: JR

Carried 5/0

Application for Community Assistance Grant – Nhulunbuy Primary School Beautification Project.**Documents Tabled were:**

- Community Assistance Application Form
- Insurance Details

It was resolved that:

Town Board members support the application from Nhulunbuy Primary School Beautification Project in principle an application and the funding of \$2,500 in partnership, subject to the appropriate application being made for the Partnership Program.

Moved: LW

Seconded: JR

Carried 5/0

Application for Community Assistance Grant – Gove Arts Theatre Group**Documents Tabled were:**

- Community Assistance Application Form
- Insurance Certificate of Currency

It was resolved that:

Town Board members support the application from Gove Arts Theatre Group for Community Assistance Grant Program funding of \$1,085 for the bus transport of children to the visiting theatre performance from Darwin called Trash Magic.

Moved: JR

Seconded: LA

Carried 5/0

Application for Community Assistance Grant – Nhulunbuy High School Film Club

Secretary: *Stacie Irving*
Date: 27 September 2022

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Documents Tabled were:

- Community Assistance Application Form
- Insurance Certificate of Currency

It was resolved that:

Town Board members support the application from Nhulunbuy High School Film Club to fund the development of a youth after school program, community training and production group for people interested in photography and film in principle subject to the following:

- The group providing further detail as to the source of the ancillary funding to the value of \$5,000.
- The provision of further detail regarding the continuance of the project and should the named officer and/or applicant be unavailable or receive an employment transfer.
- Further details regarding the engagement of other groups and organisations and participation.

Moved: LW

Seconded: MN

Carried 5/0

Enquiry regarding additional duties – Home trading business – Sweet Dreams Solutions.

Board members approve changes in principle pending the supply of approval from DEAL property management.

Lynne Walker Resignation from Nhulunbuy Town Board.

MD formally thanked LW for her service to the Nhulunbuy Town Board and to the Nhulunbuy Community. MD noted Lynne's resignation correspondence and further to this, acknowledged Lynne's extensive contribution to the community, Nhulunbuy Town Board and the Nhulunbuy and surrounding community areas, these contributions are particularly appreciated and reiterated LW will be sadly missed.

Positive Feedback for Nhulunbuy Corporation Community Team.

Board members noted the correspondence in and congratulated the community team in particular, Manager of Community Development, Mike Rogers for his continued hard work and dedication in the community development area.

7. Correspondence – Out

Letter of Support: Community Assistance Grant – Nhulunbuy Motorcycle Club.

8. Monthly Ops Report May 2022

Items referenced by exception in the May operations report:

- **Additional Concrete Driveways Nhulunbuy Industrial Estate** – LW referred to the building Application (BA 5943), the installation of three new driveways in the industrial estate. MD responded the individual businesses have funded the installation.
- **Gove Peninsula Harmony Group** – Meeting will be set for the end of July, there are some challenges with respect to the proposal by licencing that need to be addressed, namely the

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process rollout and background work for the changes to the liquor Permit System. The other matter to be addressed is further details on the NTG position regarding licencing in general. JR corresponded with NT licencing and received information regarding the associated costs to be presented in further detail at the next GPHG meeting.

- **Town Centre Revitalisation** – MD to present more information in the August meeting for discussion regarding town planning schemes, beautification and practical options that can be completed in the Nhulunbuy Town Centre precinct, for board members consideration.
- **Snap Send Solve** – NC have received positive feedback from the community and reporting and information processes have been streamlined within the organisation with completion rates continually improving.
- **50th Anniversary Event** – MD noted that a second act for the event has been confirmed and will be announced in the coming weeks. As a part of the event NC has asked Town Board members to identify by 5th July 2022, significant community members /organisations to be involved in a presentation dinner for the recipients to formally recognise their contributions.
- **Animal Management** – NC Animal management Officer has been extremely busy with crocodiles, domestic dogs, and buffalo. Coverage of the Animal Management Officer position particularly domestic animal duties is being considered during leave periods for continuity of service delivery.

It was resolved that:

Town Board members accept the Operations Report May 2022 with no further items referenced.

Moved: MN

Seconded: LA

Carried 5/0

9. Guess Speaker DEAL Chief Executive Officer – Paul Dobbing

- **MD Introduction of Town Board Members**
- **Paul highlighted the following points for Board Members:**
 - 6 Months in the role.
 - Appreciate what this community has to offer and the opportunity that DEAL has, to contribute to an optimistic and valuable future for Nhulunbuy.
 - DEAL direction out to 2035 and the urgent needs to concentrate on for the next 5 year window such as economic development and growth.
 - DEAL wants to focus on building confidence in the community, businesses, and industry stakeholders so that we are together on what the town and broader region is going to be able to achieve.
 - DEAL strategic plan through to 2025, largely around driving economic development and growth and ensuring that Nhulunbuy remains a vibrant services centre for the region as a whole and includes Yolnu are partners and leaders in economic life for the region.
 - Key priorities are ensuring that DEAL have greater Yolnu engagement in the organisation and the decision-making including balance between accelerating economic opportunities in line with the aspirations of the Yolnu people in the region.
 - Expanding our services to support East Arnhem businesses.
 - DEAL have worked to develop the East Arnhem Destination Management Plan (EADMP) and are in the process of developing an East Arnhem marketing plan to sit under the EADMP.
 - Producing the East Arnhem live event with the first event being conducted in 2022 and continuing over coming years.
 - Issues of accommodation and housing for industry in Nhulunbuy, DEAL continue to work with community stakeholders on possible resolutions.

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- Continuing help with communication and engagement in the East Arnhem region.
- DEAL continue to foster traditional owner aquaculture, forestry, and land management opportunities in the region.

10. Guess Speaker NC Manager of Aviation – Heidi Yates

Heidi provided a general overview of the Workplace Health and Safety software NC are implementing throughout our organisation.

11. General Business

Bin Sticker Project

Town Board members accept the proofs as tabled and approved proof number two unanimously with the addition of the NC logo and the change to include 40km signs for school zone properties.

Proposed Town Board Election Dates

MD updated the board members on the election process with the following actions noted:

- MD to speak with AEC regarding voting options and investigate Town Board bylaws.
- MD to draft a paper for the Town Board regarding length and number of terms offered.
- MD to put together a communication plan.
- MD to circulate options for August date for the election.

Nhulunbuy Corporation Update – Max Duncan

Town Centre Ablution Block – Project is well underway; NC have been updated by the contractor with continuous progress reports, which can be made available to board members for further information. MD noted a letter of concern that was received from the local MP raising matters of cultural appropriateness of the design of the ablution block. MD will circulate the return correspondence and the design to board members out of session.

NTG Update – Jim Rogers

VIP flight is scheduled for the first ELA launch on Sunday 26th June 2022. Chief Minister visited Nhulunbuy recently.

Feedback from Elected Members

- **Defibrillator Near Westpac** – LA reported to NC that the bag the machine is stored in has been stolen and needs replacing.
- **Animal Management Concern** – MN noted that she had received a call regarding a concern regarding an NC animal management vehicle sighted near the Gove Peninsula Golf Club on Saturday 18th June around 6:20pm, MD to meet and discuss out of session with MN and commence investigation regarding details of the complaint.
- **Electricity Rates** – LW noted that the NC contractor came to read the meter at her residence and requested clarification on the movement of electricity rates given the current economic climate, will there be any rise in the rates in future billing cycles.
- **Long Standing Nhulunbuy Resident** - Event held to farewell Tio Wallet, NC had offered to fund the memorial plaque installed near Jasmine Close, but a local business decided to donate the item. MD to correspond with business owner on behalf of board members thanking them for the donation.

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- **Disabled Parking in Woolworths Carpark** – LW requested clarification the current two disabled parks provided at the location are compliant within a regulatory or legislative environment. MD to speak with RTA Gove Operations regarding the carpark.
- **Traffic Management Franklyn Street** – LW also noted the works being completed near the corner of Chesterfield Circuit and Franklyn Streets and commenced without traffic management in place. MD raised the concern with the Nhulunbuy Corporation BOD and the contractors put traffic management in place. MD requested property owners' details to contact them regarding the matters and will write to RTA and the contractor regarding town board concerns and remediation of the area.

There being no further business, the Chairperson declared the meeting closed at 10:40am.

Next meeting: Tuesday 26 July 2022, commencing 8:30am.

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